**The Rest of the Folio**

**NOTE:** Planning will occur throughout the Project and evidence of this should be in **all areas** of the Folio

**Development**

D1 – **Thorough** and **resourceful** development of the research:

* Effort evident (e.g. multiple interviews; thorough/deep annotation of sources)
* Challenges and opportunities from individual interviews; sections of research; processes etc. (e.g. table compiled)
* Leads/opportunities recognised and followed i.e. a point from an interview that changes the direction of your inquiries. (e.g. source sheet; interviews/surveys sheet; journal: What have I learnt? What is the implication of this on my research? Where to from here?)
* Unusual sources or a wide range used or experiments done i.e. shows thinking outside the square

**NOTE:** For ***each source*** a metacognitive reflection should be completed. Questions should be: What have I learned?, What is the implication of this on my research? and Where to from here?

D2 – **In-depth** analysis of information and exploration of ideas to develop the research:

* Cross-referencing to compare or combine sources (e.g. cross-referencing sheet; table; journal; annotations on sources)
* Use of source to identify findings, follow leads, redirect research, support other sources and recognise reliability (e.g. source sheets; interviews/surveys sheet; journal: What have I learnt? What is the implication of this on my research? Where to from here?)

D3 – **Highly effective** development of knowledge and skills specific to the research question:

* Links to question (e.g. annotations on sources; sources or interviews/surveys sheets; journal)
* Development and documentation of knowledge/*skills* used (e.g. table; sources or interviews/surveys sheets; journal)
* New knowledge used to build on or support other sources/cross referencing (e.g. source or interviews/surveys sheet; cross-referencing sheet; journal: What have I learnt? What is the implication of this on my research? Where to from here?)
* New knowledge used to change direction/following leads (e.g. journal: What have I learnt? What is the implication of this on my research? Where to from here?; sources or interview/surveys sheets)

**NOTE:** Use relevant research types to your question, but try and be ***as broad as possible*** in the types of sources you use. E.g. focus groups, books, internet, multiple interviews, surveys, case studies, experiments. Document how your understanding of these processes has changed as you go.

D4 – **Thorough** and **informed** understanding and development of one or more capabilities:

* Comments show deep grasp in ways unique to project (e.g. capabilities table; journal)
* Facets of capability clearly linked as relevant to project (e.g. capabilities table; journal)
* Evidence of capability being developed over time throughout project (e.g. capabilities table; journal)
* Concrete/specific examples from project (not just generic statements) (e.g. capabilities table; journal)

**NOTE:** Every couple of weeks, ***reflect*** on your research and ***note down*** how it has impacted on your chosen capability