

# What Employers are Looking For

In the following activities you'll learn about what qualities employers are looking for, and how we can demonstrate these qualities

## Activity 1: 10 Short Videos

All employers are looking for a number of key things in their employees (or potential employees).

These attributes or personal qualities are common across all industry areas and jobs. It is vital that you understand what these things are and can demonstrate that you have them to employers.

Watch these 10 short videos of between 1 and 3 minutes each. Each video is on an aspect or trait that employers are looking for in young employees - go to:

<http://www.careertools.com.au/ew/>

If there is a problem with this link, try here: [www.careertools.com.au/ew/teacher.html](http://www.careertools.com.au/ew/teacher.html)

Have you watched all the videos? Good! Now answer the following questions on each video:

Video 1 - Introduction:

What is the main, overall quality that employers are looking for?

Video 2 – Communication:

What is communication?

What do employers like their employees to do if they are not confident or are unsure about anything?



Video 3 – Initiative:

Give 3 examples of initiative:

Video 4 – Presentation:

What are two aspects of presentation?

If you had a part time job in a local coffee shop, describe what would be appropriate dress and personal presentation for work.

Video 5 – Teamwork:

What are some requirements in effective teamwork?

Video 6 – Problem Solving:

What is the most important thing about problem solving?

What are some good outcomes from problem solving?

Video 7 – Technology Skills:

Why is it important that you have a good understanding of technology in the workplace?

List 3 types of technology you should really understand:

Video 8 – Time Management:

What is time management?



**Video 9 – Lifelong Learners:**

What are some important things to remember in being able to learn a new job more easily?

**Video 10 – Self Management:**

How do you know what job/career is right for you?

How do you get opportunities to open up for you?

**Activity 2: To Review**

**1. Which of the qualities employers look for do you have?**

**2. Which of these qualities do you not have, or have little of?**

**3. What can you do to improve in these areas?**

