Classroom Rules and Organization

My main aim this year is to support you as students to control yourselves! ☺ What do I mean? I want you to take ownership of your own behaviour – only YOU can control the way YOU act.

I want you to be aware of how your actions affect others, to respect others’ feelings and needs in the classroom environment, build good relationships with each other and me and have a positive learning experience.

So here are a few rules and procedures I’ve set up to help me help you:

1. Everyone has the right to feel safe at school – both physically and mentally. Harassment and bullying are NEVER ok. We are all responsible when it comes to preventing bullying at school – bystanders are also guilty if they fail to act:
	* Treat each other with respect, be kind and polite.
	* Enlist the teacher’s help when problem solving issues between students.
	* Be supportive towards those who are being bullied – how can you help?
2. Everyone has the right to learn peacefully without being distracted:
	* Use inside voices to ensure the room stays relatively quiet.
	* Come into the room sensibly, ready to learn and respecting that this is a learning environment.
	* If you want the teacher’s help, just put up your hand and I’ll come see you.
	* When your classmates are all working, you should also be working. Wandering and distracting others from their learning isn’t fair – their education is important!
	* Use supportive language towards one another – encourage each other to make progress and be confident learners.
	* Be an active listener to the teacher – let’s respect each other.

1. Respect and follow classroom routines and organisational procedures:
	* Assignments are to be put in the in-tray labelled for your class when they are due.
	* Spare assignment sheets and hand-outs will be in the appropriate in-tray also.
	* Hand-outs are to be put in diaries to take home as soon as you get them.
	* Spare hand-outs will be on the magnet clips on the whiteboard.
2. Lateness will not be tolerated. You are expected to be responsible enough to attend lessons on time, unless you have a valid reason for being late.
	* Class lists will be stuck on the wall next to the door. Latecomers will cross one of the 3 boxes next to their name on arrival, and then quietly take their seat.
	* If all 3 boxes next to someone’s name are crossed, further action will be taken with the student, including a meeting with me after class.
3. I will be changing up the seating arrangements often, as just sitting with your friends all the time can result in cliques and rifts between groups in the class:
	* Each week I will give the class a different prompt to encourage you to expand your friendships. For example: ‘sit with someone you think will help you learn’, or ‘sit with someone with a birthday the same month as you’.
	* Sometimes I might change it up within the week if there’s group work.
4. All students are expected to contribute in class:
	* I will support you to feel comfortable and confident in class and I expect you to support each other too.
	* Don’t be afraid of wrong answers – getting things wrong is how we learn!
	* The aim of school is thoughtful improvement, getting it right first try every time is unrealistic and no one needs that kind of pressure.
5. I’m here to help no matter what:
	* If you find yourself struggling to follow something we’re learning, come talk to me and I’ll do everything I can to help you.
	* If you are struggling to control your behaviour, we can work through that too.
	* If you want me to set up a chat so that you and someone you’re not getting along with can talk out the issues, I’m very happy to mediate confidentially.
6. At the end of lessons, there are a few routines I would like followed:
	* At the end of each class, I will give you time to reflect, in your notebook, on how the class has helped you learn – I will write 1-3 prompts on the board to answer.
	* Any rubbish is expected to be cleaned up before you leave the room.
	* Desks are to be straightened and chairs are to be pushed in.

I have read this document and agree to follow these procedures:

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Student Signature Parent/Guardian Signature