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| Relecloud presents | | |
| THE NEWS TODAY | | |
| Tuesday | September 24, YYYY | Issue #10 |
| Low angle view of modern skyscrapers rising straight up against a dramatic sky  The latest news story  See what’s new today | | |
|  |  | Picture Caption: To make your document look professionally produced, Word provides header, footer, cover page, and text box designs that complement each other. |
| The latest news  Breaking news  Mirjam Nilsson  Video provides a powerful way to help you prove your point. When you click Online Video, you can paste in the embed code for the video you want to add. You can also type a keyword to search online for the video that best fits your document.  Themes and styles also help keep your document coordinated. When you click Design and choose a new Theme, the pictures, charts, and SmartArt graphics change to match your new theme.  List of dates on a digital screen |
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| Page 1 | | |

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| Aerial top of container ship in ocean  The latest news story  See what’s new today | | | | The latest news  Breaking news  Mirjam Nilsson  To make your document look professionally produced, Word provides header, footer, cover page, and text box designs that complement each other. For example, you can add a matching cover page, header, and sidebar. Click Insert and then choose the elements you want from the different galleries.  Themes and styles also help keep your document coordinated. When you click Design and choose a new Theme, the pictures, charts, and SmartArt graphics change to match your new theme. When you apply styles, your headings change to match the new theme.  Video provides a powerful way to help you prove your point. When you click Online Video, you can paste in the embed code for the video you want to add. You can also type a keyword to search online for the video that best fits your document.  airplane on runway | |
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| Page 2 | | | | | |

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| Page 3 | | | | |

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| Page 4 | | | |